



Annual Report 2003/2004

Board BPW Switzerland

- Annette B. Isenschmid, President
- Sanja Ronga, Vice President, Responsible for communication
- Erna Naegeli, Head National Hostess Planning Committee International Congress 2005, Luzern
- Eva Heimgärtner, member, responsible for communication
- Verena von Atzigen, member, responsible for projects
- Chantal Bussmann, member, responsible for Young BPW
- Barbara Lampart, member, responsible for finance

Main office

Marianne Grunder, head
Rahel Röllin, responsible for PR and communication
Olivia Gautrois-Vilais, assistant

(Total percentage of employment 170%)

Number of clubs

36 (one new club established in July 2004)

Number of members

2430 (September 2004)

Projects and activities

- Organisation of International Congress Lucerne 2005 in co-operation with the President of BPW International and her team
- Mentoring project
- Scholarship fund to women's professional training
- Measures aiming to create a family-friendly environment for working women
- Support of international project against trafficking of women and children
- Relaunch Website www.bpw.ch (by end of 2004)
- Publication of members' & classified directory, print version
- Establishing Young BPW concept
- Establishing Young BPW flyer
- Relaunch of manual for presidents of clubs
- Revision of constitution and by-laws of BPW Switzerland
- Establishing data protection rules for BPW Switzerland
- Establishing a uniform constitution for all Swiss BPW clubs
- Organisation of the 1st BPW Forum September 2004: event open to the public with presentations/panel/discussion. Topic: Economy and family - best practices

Events for members and interested women only

- Autumn Seminary November 2003: discussion/development of projects. Open to committees of clubs
- Young BPW Network Day January 2004: workshops on subject mentoring/visit of enterprise. Open to Young BPW and interested members/women.
- Spring Conference March 2004: workshops in connection with the international theme. Open to all members/interested women.
- Annual meeting June 2004: 2 days event: business session for members only, social functions open to partners/friends.
- 1 annual regional meeting with the responsible board member of BPW Switzerland and club committees to discuss relevant topics.

Newsletter

- 4 regular editions a year - 1/3 print version, 2/3 electronic
- 1 Special edition (hard copy) preliminary to the annual meeting, containing annual reports of board members BPW Switzerland, head office and Swiss clubs.

Publication of electronic newsflash upon necessity.

International representation of president and board members

September 2003: European Congress BPW in Rome, Italy

August 2004: DACH-Meeting

Various individual meetings with BPW Members world wide.

28.09.2004
Marianne Grunder
Head main office BPW Switzerland