

## **Europe**

**IDP Leadership-  
Training for women**

**BPW INTERNATIONAL**  
Business & Professional Women

## **Guidelines IDP Europe**

### **1 Objectives**

#### **1.1 The objectives of the BPW IDP Project are as follows:**

- Offering IDP Leadership trainings to all European BPW Members and Clubs and non-BPW-women
- Empowering women to gain leadership skills and leadership positions
- IDP is a marketing instrument to gain new members for BPW
- Increasing awareness of BPW

### **2 Offices and elections**

2.1 The IDP Leadership program is an ongoing project under the roof of ECC.

2.2 The chairs for IDP Europe for the first period or 3 years have been designated by ECC, Gabriella Canonica and the Leader of the Taskforce New Dimensions of Leadership..

2.3 IDP chairs Europe for the first period of three years are :  
Sabine Schmelzer, Switzerland  
Denise Brühwiler, Switzerland

2.4 After this period new chairs have to be appointed. Candidates for the position of chair must have been participants of the IDP facilitator training (in New York organized through BPW USA.) For the case that we might have a facilitator training in Europe in the future, the above sentence will be deleted.

The chairs are determined by the ECC and the leader of the Taskforce New Dimensions of Leadership. They can be appointed for a maximum of a further term of three years.

2.5 A Country Coordinator for each of the European countries can be appointed by the respective Country President, and she holds this position for three years. She can be appointed for a maximum of a further term of three years.

### **3 Finances**

3.1 The IDP is financed initially by the ECC fund and by other sponsors.

3.2 The chairs are responsible for the orderly use of funds, must keep records as appropriate, and report directly to the Finance Officer of the ECC

### **4 Cooperation with the ECC**

4.1 The ECC Coordinator acts as the contact between the ECC board and the IDP chairs Europe. The chairs report directly to the ECC Coordinator, and thus keeps her informed of the work and activities carried out by the IDP facilitators

### **5 Corporate Design**

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5.1 The BPW IDP Europe logo must always be used in conjunction with the BPW logo. The logo is to be used in any internal or external printed communications.

## **6 Guideline for the use of the documents from BPW USA**

### **6.1 Copyright**

**Guidelines for your royalty-free use, performance and distribution of the Individual Development Program (IDP) copyrighted by Business and Professional Women/USA in 2005:**

- You may freely perform the above-mentioned program and duplicate, distribute and display its collective work.
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- You may not share with others or resell the program and its collective work (full or in part).
- The program is for the exclusive use of BPW and related non-profit educational purposes only. Commercial use is prohibited.
- Only persons successfully completing an Individual Development Program "Train the Facilitator" session sponsored by Business and Professional Women/USA are certified to perform the program.
- You must acknowledge the following when performing the program: *The Individual Development Program was developed and is copyrighted by Business and Professional Women/USA (BPW/USA) located in Washington, DC. The program is designed to further the leadership skills of workingwomen. In 2006, BPW/USA offered the use of this exclusive training program to the members of BPW/International through an initiative developed with the New Dimensions of Leadership Taskforce.*

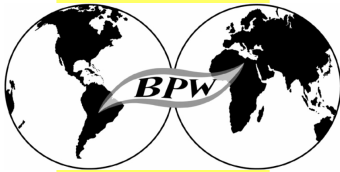
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- You must provide advanced written notification to BPW/USA and/or their designated representative of your intentions to modify, create derivative work and/or translate the original program and its collective work.
- Upon completion and prior to performing, duplicating, distributing, and displaying any modifications, derivatives and/or translations, you must provide the entire copy of your work to BPW/USA and/or its designated representative. Copies should be provided in an electronic format, preferably in a Microsoft™ based program format (such as WORD or PowerPoint) or in PDF.
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### **7 Written in May 2007**

By Sabine Schmelzer and ECC

Sent to:

- To all facilitators
- Leader of Taskforce New Dimensions of Leadership
- To be published / on the Internet

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